



### **Foster Care/Adoption Assessor**

Beech Brook, one of Northeast Ohio's premier behavioral health agencies, is currently hiring a PRN Case Manager to serve as a Foster Care/Adoption Assessor. This per diem employment will be completing home studies, annual, and re-certification of foster and adoptive homes. The selected individuals will work with perspective, and ongoing foster and adoptive families to meet all licensing requirements. Qualified candidates must be able to provide thorough documentation, be familiar with current ODJFS rules, adhere to strong timelines, and be able to work independently. Documentation into, and knowledge, of the SACWIS system is required. Qualified candidates must have a minimum of a LSW or LPC and have at least ODJFS Tier I Assessor completed.

#### **Essential Responsibilities (including but not limited):**

- Complete Home Studies, annual, and recertification of foster and adoptive homes
- Possess and Maintain strong knowledge of ODJFS Rules and Requirements
- Complete training/maintain Assessor qualifications to perform Home Assessments as needed
- Follow agency protocols and meet documentation requirements
- Identify family strengths
- Remain engaged with families as appropriate.
- Demonstrate cultural competency
  - Communicate effectively verbally and in written format, including relationship building skills
  - Utilize computer as appropriate for documentation/reporting, including electronic health records
  - Follow safety protocols
  - Travel to various locations as needed

#### **Education:**

- Bachelor's Degree
- Ohio License is required: LSW or other related fields

#### **Qualifications:**

- Experience working in Foster Care/Adoption environment
- Experience working in the community
- Skill in using computer software applications such as Microsoft Office
- Excellent communication and relationship building skills
- Strong organizational and time management skills
- Ability to work independently and cooperatively as a team
- Reliable transportation is required

Beech Brook is a Trauma Informed Care Organization that values employees with appreciation for the impact of trauma and its relevance to the agency's clients and staff.  
Beech Brook is an equal opportunity employer.